

**CITY COUNCIL MEETING MINUTES
TUESDAY, JULY 1, 2008
CITY HALL COUNCIL CHAMBERS
22710 E COUNTRY VISTA DRIVE
7:00 P.M.**

INVOCATION

Given by Council Member Langford

PLEDGE OF ALLEGIANCE

Led by Mayor Van Orman, City Council and Staff

CALL TO ORDER

Mayor Van Orman called the meeting to order at 7:04 p.m.

ROLL CALL

Council Member Jenkins
Mayor Pro Tem Sayrs
Council Member Owens
Council Member Crump (absent)
Council Member Schuler
Council Member Olander
Council Member Langford

Doug Smith, Director, Community Dev.
Cindy Smith, City Clerk
Brian Asmus, Chief of Police
Sean Boutz, City Attorney

Mayor Pro Tem Sayrs moved to excuse Council Member Crump, seconded by Council Member Langford. Mayor Van Orman called for the vote. Motion Accepted. In Favor: Unanimous; Opposed: None

AGENDA APPROVAL

Mayor Van Orman asked that Agenda Item 12A be changed to the Process of the Comprehensive Plan Amendment. Mayor Pro Tem Sayrs moved to approve the Agenda as amended, seconded by Council Member Owens. Mayor Van Orman called for the vote. Motion Approved. In Favor: Unanimous; Opposed: None

APPROVAL OF CITY COUNCIL MINUTES

Council Member Jenkins moved to accept the City Council Meeting Minutes from June 17, 2008 as amended, seconded by Council Member Owens. Mayor Van

Orman called for the vote. Motion Accepted. In Favor: Council Member Olander, Council Member Schuler, Council Member Jenkins, Council Member Owens, and Council Member Langford. Abstained: Mayor Pro Tem Sayrs

CITIZEN COMMENTS

Frank Cruz-Aedo, 918 S. Liberty Lake Drive, Liberty Lake, presented a request for a tennis event to be held on August 2nd at Pavillion Park. He said the Liberty Lake Summer Tennis Block Party is open to the public and is free. He stated that the U.S. Tennis Association was asking the City to resurface of the Pavillion Park tennis courts. He presented copies of the bids for resurfacing the tennis court (\$3,900.00).

MAYOR AND CITY COUNCIL REPORTS

Council Member Owens reported that the Finance Committee had met and reviewed the vouchers and the Business License Proposal Plan.

Council Member Olander reported that the Community Development Committee had met last Wednesday and talked about the Proposed Amendment of the Comprehensive Plan. He said 30 to 40 people were present. The River District residents were present to express their concerns and disappointment about the amendment. Council Member Olander stated as the Committee moves forward with the process, they will pick up the discussions.

Mayor Van Orman addressed the Parks and Recreation Day Camp Contract for Party in the Bag, and the ice cream social that was held with Capture the Flag.

STAFF AND AGENCY REPORTS

Municipal Library

Tracy Rebstock gave a brief summary on the Municipal Library activities. Topics discussed were: comparisons with June of last year, and the 2009 One Book has signed up Sherman Alexie in May. Discussions pursued on the library card policy, individual library cards being issued rather than a family card, and the Summer Reading Program already has 597 individuals signed up.

Youth Commission

Jenna Peterson gave an update on the Youth Commission activities. She spoke about the Ronald McDonald House, helping out with the Kiwanis Golf Scramble registrations and yard sale, a donation of \$300 has been given to the HUB, and that the Battle of Bands will be held July 17th (donations will be given to Cancer Patient Care). Jenna Peterson said the Youth Commission has been invited to the East Side Youth Conference Retreat July 28th through 30th in Idaho.

City Staff

Doug Smith, Community Development Director, gave a brief overview of activities in the Recreation Department. Items discussed were: fifty-four (54) day

campers, an Ice Cream Social July 24th in the River District at Half Moon Park, Rocky Hill is underway, Appleway improvements east of Huntwood, working on Comprehensive Plans and Development Code Amendments, Walgreens, Bella Lago - Phase 2, beginning to talk about 2009 Budgets, Rocky Hill Park Grant, and received waiver of match money activity for 2nd half.

Council Member Langford asked about the signalization at the Molter and Appleway intersection. Doug Smith replied that the City is waiting for the steel and copper to be pulled. He said it was anticipated that by the end of the month the City would have an operational signal at the corner of Appleway and Molter.

Planning Commission – Dennis Paul

Dennis Paul, Chairman of the Planning Commission, gave a brief report on the amendment phase of the Comprehensive Plan. Items discussed were: two (2) meetings a month have been scheduled, and Council Members are welcome to attend the Planning Commission meetings. Council Member Langford inquired, "Is it only once a year that amendments can be proposed to the committee?" Dennis Paul replied, "Yes. Everything that is accepted in the existing verbiage can only be made once a year, unless it is related to emergency, health, or safety issues."

Fire Department

Assistant Chief Rider reported on the latest activities of the Fire Department. He stated the Fire Department was hoping for rain over the 4th because of fire danger, and asked that citizens please be careful. Other items discussed were: staffing up for 4th of July events, there will be tow away zones for parking violations, and with the Barker Bridge closed, citizens dialing "911" should know what side of the river they live on (north or south).

Sewer and Water District

Commissioner Tom Agnew, Liberty Lake Sewer and Water District, gave an update on the annexation north of the river, a new annexation for the 9 acres east of Appleway (auto business). He reported that the State Auditor's office has completed the 2006 and 2007 audits of the Liberty Lake Sewer & Water District, and thanked the City for its support and cooperation on the Irrigation Conservation Program. Lee Mellish will be contacting the City later this month or the first of next month for beginning dialog on the purple pipes or reclaimed water issues.

PRESENTATION

Kristine L. Willeford and Dennis Roth, Master License Service (MLS), spoke about the City of Liberty Lake joining with the MLS for business licensing services. She said, "MLS is a one stop, combined licensing system that is virtually a paperless process across the State of Washington. There is one application, one license for a single renewal, taking over the processing of the paperwork for the City, and then maintaining the regulatory approval processes,

with the State distributing the funds to the City." Mr. Roth gave a brief history of the MLS Program.

Council Member Olander asked about whether there was a downside. Ms. Willeford said, "Some concerns expressed from some cities were that government was coming in and becoming part of the city's profit. Another concern was the \$9.00 renewal fee. The City of Liberty Lake has already compensated that fee because you have lowered your fee to \$26.00. So you are not paying for each endorsement, you are paying a one time fee." Mr. Roth said it will take about a month to do the programming.

ACTION ITEMS

Council Member Owens moved to accept the Consent Agenda in the amount of \$233,087.28. Council Member Jenkins asked that the Acceptance of Agreement be pulled out, seconded by Mayor Pro Tem Sayrs. Mayor Van Orman called for the vote. Motion Accepted. In Favor: Unanimous; Opposed: None

Check sequences were: 9798 through 9859
Payroll check sequences were: 4661 through 4737

Acceptance of Agreement for Services (Kim Cooper – Party in a Bag)

Council Member Owens moved to accept the Agreement of Services for Party in a Bag, seconded by Council Member Langford. After discussions on fees being included with the summer recreation program costs, Council Member Owens withdrew her motion.

SECOND READING ORDINANCE

Ordinance No. 67-A – An Ordinance of the City of Liberty Lake, Amending Ordinance No. 67, Passed on September 18, 2001 Entitled "Adopting Business Licensing Regulations for the City of Liberty Lake."

Mayor Pro Tem Sayrs moved to approve Ordinance No. 67-A, seconded by Council Member Owens.

After discussions regarding fees being prorated and costs, Mayor Van Orman asked for citizen comments. Dennis Paul, 626 Idaho Road, Liberty Lake, asked, "If there were less costs why it would not behoove the City Council to lower the fees more?" Mayor Pro Tem Sayrs replied it was talked about in the Finance Committee. He stated it was decided to look at how much work there is to actually do, and if the Finance Committee finds out it can be lower, then it will be readdressed at that time. After no further comments, Mayor Van Orman called for the vote. Motion Passed. In Favor: Unanimous; Opposed: None

WORKSHOP DISCUSSIONS

Comprehensive Plan Amendment - Parks

Amanda Tainio, Planning & Building Service Manager, gave a brief overview of the 2008 Amendment Review Schedule which was approved by the City Planning Commission meeting on June 11, 2008. Ms. Tainio said the Planning Commission's recommendations will be forward to the City Council for review in late September or early October for an additional workshop and public hearing. The dates for future meetings will be: July 9th, July 23rd, August 13th, August 27th, September 10th, and October 8th. Ms. Tainio announced that all meetings will begin at 4:00 p.m.

Council Member Jenkins commented that the Comprehensive Plan makes perfect fit for the community at large. It makes sense to have soccer fields and baseball fields, if you don't accommodate for these large entities, it becomes cost prohibitive. The concept is not to kill the facility but to acquire the land so those resources can be built. Mayor Pro Tem Sayrs stated there were a number of good ideas, and to have a process clear is going to important.

Council Member Langford proposed that the City Council endorse forming a Recreational Committee. He would like to see the committee composed of up to eight to ten people – one from each of the Homeowners Associations, one member from the FOPP, one member from the Planning Commission, a City Council Member and a staff member of the Park and Recreation Department, to allow the committee to fully explore what the needs of the community are presently, and what they are projected to be over a series of time. Mayor Van Orman said while it is a great idea, the process in itself will have much time for the public to participate.

Amanda Tainio announced that the public is welcome to attend the Planning Commission meeting on Wednesday, July 9th at 4:00 p.m. at City Hall.

UNFINISHED / NEW BUSINESS

Mayor Van Orman announced the Ground Breaking at Rocky Hill Park on Monday, July 7th @ 6:00 p.m. and the Ice Cream Social on Thursday, July 24th at 6:30 p.m. at Half Moon Park.

Council Member Jenkins inquired about the library lease. Mayor Van Orman replied the City Council will see something in the next two of weeks.

CITIZEN COMMENTS

Cindy Esch, 1817 E. Aladdin Road, Liberty Lake, announced that she was the newly appointed Chair to the River District's Homeowners Association Park Planning Committee. Ms. Esch addressed the Council on helping to coordinate the parks in the River District. She said, "We want to work and reach out to the greater Liberty Lake Community. We have already talked to the Meadowwood

Homeowners Association, the Friends of Pavillion Park, and will be meeting with them next week. It is our goal to develop a survey to be sent out to all the citizens of Liberty Lake and the greater community of Liberty Lake. The purpose of the survey is to allow the gathering of feedback of the citizens and how they want to see the future of their parks. We are hoping to be a positive, contributing voice in this process." Ms. Esch read the River District's Proposed Amendments to the City of Liberty Lake Comprehensive Plan and the proposed language.

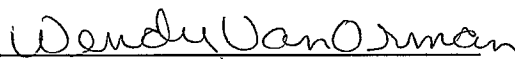
Judy McGrady, N 1809 N Aladdin Road, requested that future meetings on the Community Development Subcommittee be scheduled for 6:00 p.m. when others in the River District would be able to attend.

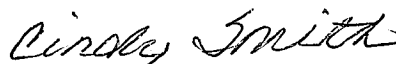
Judy Tomlinson asked about property across from Liberty Lake Elementary. Mayor Van Orman said she would be talking with the new superintendent in the near future.

ADJOURNMENT

Upon motion, the Meeting adjourned at 8:15 p.m.

These Minutes are approved this 15th day of July, 2008.


Wendy Van Orman, Mayor
City of Liberty Lake


Notes and Transcription by Cindy Smith, City Clerk. This Council Meeting was audio taped. Anyone desiring to listen to the recording may contact the City Clerk.